

Appendix 1 – Progress against actions contained in audit report 2016-17

Action	Target date	Status
1.1 and 3.1 Develop a revised conformance dashboard with appropriate Quality Assurance process associated with it and a clear scope to ensure the compliance position is accurately reported.	End June 2017	Completed
1.2 and 3.2 Arrange for the new constituted Procurement and Contract Management Board (chaired by the COO) to review conformance on a monthly basis and allocate and review actions to address non-conformance.	End June 2017	Completed
1.3 Review processes to ensure that Procurement only have sight of categories of orders which are within scope for them to address.	End July 2017	In progress
2.1 Ensure that the conformance dashboard and aggregation data capture is effective.	End July 2017	Completed
2.2 Review how the Hays contract is being used and its fitness for purpose.	End July 2017	In progress
4.1 Undertake a full review of the process associated with setting up new suppliers in Agresso, how this could effectively be restricted and how the process ensures compliance with Contract Procedure Rules.	End Sept 2017	In progress
4.2 Create and implement an action plan based on the outcome of the review described Management action 4.1.	End Oct 2017	In progress
5.1 Revise Contract Procedure Rules to incorporate the items observed in action plan 6.	End April 2017	Completed
5.2 Arrange for the approval of revised CPRs by Council.	End May 2017	Completed